

ROLE DESCRIPTION

Disability Coach

 Region: Gold Coast	 Closing date: 4:00pm, 4 September 2026
 Portfolio: Student Support	 For further information, please contact: Contact name: Jake Richards Role: AccessAbility Officer, Student Support Email: Jake. Richards@tafeqld.edu.au Or check out our <u>Applicant Information Guide</u>
 Award: TAFE Queensland Award – State 2025 Agreement: TAFE Queensland (TAFE Services Employees) Certified Agreement 2022 Classification Level: OO4 Salary: \$48.46 - \$53.03 per hour, plus employer superannuation contributions of 12.75%	
 Status: Casual	 Winner of Queensland Large Training Provider of the Year 2024
 Job ad reference: TQ2026-927	

About TAFE Queensland

TAFE Queensland is proud to be the largest and most experienced Vocational Education and Training provider in the State, with a history of serving Queensland communities for more than 140 years.

At TAFE Queensland, we hold true to our values and keep our customers at the centre of everything we do. By living these values, we continue to strengthen TAFE Queensland's reputation as a leading provider of high-quality education and training. Our people are recognised for demonstrating these values in their everyday work.

				
Safety first	Working together	Focusing on our customer	Taking responsibility	Showing initiative

Your opportunity

As the Disability Coach, you will work collaboratively and inclusively with Learners, Teachers and Student Support Staff to provide tailored support and coaching that assists learners with disability to engage, participate and succeed in their learning.

This position reports to the Manager, Student Support.

Key responsibilities

- Provide tailored support to learners with disability through the design and conduct of individualised coaching sessions and learner advocacy as required.
- Monitor the delivery of learning activities for relevant units, assess learner engagement and understanding, and communicate relevant information to the teacher and AccessAbility Officer to support the provision of reasonable adjustments and tailored learning support that promotes successful learner outcomes.
- Deliver learner coaching as directed by the AccessAbility Officer, adapting support approaches to meet individual learner needs.
- Prepare and review personalised learning and instructional plans to meet the changing needs of learners, and address barriers to engagement and learning as they arise.
- Coordinate and maintain instructional records, including activities undertaken to support learner engagement and progress, effectively manage resources, and report significant issues impacting learner outcomes to the AccessAbility Officer.
- Provide learners with information and guidance on industry trends, practices and safety requirements relevant to their training, disability and support needs.
- Contribute to subject planning and learner support strategies through collaboration with teachers and the AccessAbility Officer, providing insights on learner engagement, participation and the impact of disability on learning activities and subject requirements.
- Model and actively promote an ethical and safe work environment that supports a culture of zero harm and best practice regarding health, safety, wellness and sustainability.
- Contribute to the success of transformation and cultural change through promoting and modelling the established values of Showing Initiative, Working Together, Focusing on our Customer and Taking Responsibility.

How you will be assessed

Within the context of the role description above, the ideal applicant will be someone who has the following key capabilities:

1. Demonstrated self-management, participative decision-making, active contribution to team outcomes, and the ability to embrace, promote and effectively manage change.
2. Demonstrated instructional effectiveness, including knowledge of contemporary disability practice, high-quality learner engagement, and effective preparation and delivery.
3. Demonstrated commitment to inclusive learning practices through active contribution to course planning and development as a collaborative member of the delivery team.
4. Commitment to ongoing professional development, with a focus on instructional practice, technology, skills currency and contemporary disability practices.
5. Demonstrated knowledge of, and commitment to, the principles and objectives underpinning anti-discrimination legislation, including the Disability Discrimination Act 1992, Disability Standards for Education 2005, Disability Services Act 2006, and relevant departmental policies and guidelines relating to disability services.

About you

This role involves regulated child-related employment and requires the incumbent to hold and maintain a current Blue Card or approved Exemption Card as a condition of employment. For further information regarding the Blue Card system, refer to www.bluecard.qld.gov.au

Highly desirable requirements for this position include relevant qualifications in Training and Assessment, Education Support, Individual Support, Disability, or Inclusive Education. Experience in a similar role, together with a demonstrated understanding of contemporary practices that support neurodiverse learners in education and training environments, will also be highly regarded.

How to apply



Applications must be submitted via [TAFE Queensland's recruitment portal](#).

To apply for this role, please provide the following:

- a detailed resume
- a cover letter (maximum 2 pages) that outlines your experience, skills and knowledge in response to the 'How you will be assessed' criteria.
- the contact details for two referees (one of whom is your current supervisor); and

For more information,

- check out our [Applicant Information Guide](#)

or visit [TAFE Queensland's website](#).

Additional information

- The duration of this position will be dependent on work demands and the availability of ongoing funding.
- You may be required to travel and work across the Gold Coast region.
- It would be highly desirable for the incumbent to possess a current driver's licence.
- A criminal history check will be initiated on the successful applicant.
- You will be required to complete a range of training activities within the onboarding and induction period, including HR & WHS compliance training and relevant systems training.
- If the successful candidate has been engaged as a lobbyist, a statement of their employment is required.
- A non-smoking and vaping policy applies across TAFE Queensland campuses, in TAFE Queensland buildings, offices and motor vehicles.